

Physical Address
Umzimvubu Goats
Complex
Hospital Road
4735

Private Bag X 511
Mount Ayliff
South Africa
4735

Tel Number
+27 394 920 011
Fax Number
+27 866 833 718

Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg no: 2009/0000000

Date: 21 September 2018

**PROVISION OF NATIONAL CERTIFICATE: COMMUNITY DEVELOPMENT: PROJECT MANAGEMENT
BID REFERENCE NUMBER: ANDA 01/2018/2019**

DESCRIPTION OF BID

Alfred Nzo Development Agency invites all interested Services Providers to submit proposals for the training of 60 learners in National Certificate Community Development Project Management Level 5.

Proposals to participate in this project must therefore clearly demonstrate the ability of the bidder to work in partnership with the SERVICE SETA in ensuring that the beneficiaries of this programme are well trained and are ready for the working environment upon completion of the course. This means that at the end of the program there must be 60 candidates qualified with certification in Community Development.

BIDDERS SHOULD TAKE NOTE FOLLOWING COMPULSORY SUBMISSIONS.

- All bidders must have registered in the Centralised Supplier Database (CSD).
- All bids submitted will remain valid for a period of 90 days after the closing date.
- Valid tax clearance certificate &/or pin.
- Certified copies of B-BBEE level certificate or affidavit for company and that of joint venture (where applicable)
- Company profile (**with traceable references, attach proof**)
- The bidder must be accredited with SERVICES SETA and must submit proof thereof.
- Joint venture agreement (where applicable)
- Detailed information of the service provider, a clear organogram supported by CV's of the team that would conduct training.
- All prospective bidders are required to submit MBD 4 and MBD 8 forms (completely filled by all members of the company or a certificate for authority of signatory authorizing one member to sign on behalf of all members of the company) and failure to do so will result in disqualification.
- All the MBD forms (e.g. Declaration of interest) must be completed in full.

EVALUATION CRITERIA

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5.2000(PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Received Responsive Bids will be evaluated based on the following criteria:

- Stage 1-Functionality
- Stage 2-Price and B-BBEE Point

Only bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	Weight
STAGE 1 OF EVALUATION-FUNCTIONALITY	
Functionality	
• Capacity and Capability to provide training and facilitation	40
• Methodology for the training and facilitation	40
• Proof of previous work experience in the training and facilitation	20
STAGE 2 OF EVALUATION --PRICE & PREFERENTIAL POINTS	
B-BBEE POINTS	20
Price	80
TOTAL	100

TENDER PUBLICATION

Tender documents/ Terms of Reference will be available from **Friday 10H00am on the 28th of September 2018** at Reception, Alfred Nzo Development Agency, Umzimvubu Goats Complex, Mount Ayliff and on our website www.anda.org.za/ www.andm.gov.za on payment of non-refundable fee of R250 per document and attach deposit slip when submitting the Tender Document. Direct Electronic Transfer should be made into **Alfred Nzo Development Agency's Account at FIRST NATIONAL BANK. Account no: 62215290355, Branch code 250035 and proof of deposit is required upon collection of the tender document. No cash will be accepted.**

CONDITIONS

All goods and services will be made through official order form/Letter of appointment. Therefore no goods must be delivered or services rendered before an official order/Letter of appointment has been forwarded and accepted by the successful bidder.

- All prices quoted must be inclusive of VAT. Suppliers who are not registered for VAT will be treated as Non-VAT Vendors.
- Price quoted must include all charges including delivery and other disbursements.

CLOSING DATE

Bid Document including all relevant documentation in sealed envelope, marked **COMMUNITY DEVELOPMENT ANDA/01/2018/2019**, must be deposited in the bid box or couriered to Alfred Nzo Development Agency, ERF 1400, Ntsizwa Street, Umzimvubu Goats Complex, Mount Ayliff not later than 12H00 pm on the 17th October 2018 where bids will be opened in public.

Late, incomplete, electronic, telegraphic, telexed and faxed bids will not be considered.

Enquiries should be directed to the Project Co-ordinator, Ms F. Nketshisa at 039 492 0011/060 960 9654 or may be directed to SCM Manager, Mr O Mdudi at 039 492 0011/ 082 786 0772, email mdudio@anda.org.za

Prospective partners are invited to submit one or more proposals for consideration by the Agency. ANDA reserves the right to accept wholly or partially or to reject bids submitted.



Ingonyama Madzikane li Diko
Chief Executive Officer