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*Better District, Better Life and Growth for all.*

[www.anda.org.za](http://www.anda.org.za)



Alfred Nzo Development Agency SOC Ltd  
Reg nr: 2008/00093/06

**07 June 2019**

**ADVERT FOR SUPPLY AND DELIVERY OF ONE (1) LAPTOP AND ACCESSORIES:**

**BID NO: ANDA/06/2018/2019**

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers to submit quotations for supply and delivery of laptop and accessories.

**Specification** – service provider to supply and install separate meter boxes:

ITEM	DESCRIPTION	QUANTITY
1.	<b>Spectre x360 13.3" Review – Late 2018 Gem Cut</b>  13" Spectre x360 Windows 10 convertible with the new gem cut design and Intel 8 <sup>th</sup> gen Whiskey Lake Core i7-8565U CPU. Thanks to our sponsor PDF element PDF editor.  The late 2018 Spectre x360 is available in the new Poseidon Blue and the usual Dark Ash Silver colours, and it's available with FHD and 4K displays, both supporting touch and the included HP Pen not chargeable (N-Trig technology). It has an NVMe SSD 1TB, 16GB DDR4 RAM, backlit keyboard, Windows Hello IR camera, fingerprint scanner, an optional privacy screen and optional LTE 4G.	1
2.	Spectre Bluetooth Mouse 500	1
3.	Micro USB VGA/HDMI Adapter (Gold in colour)	1
4.	Spectre Slim Top-load (laptop bag)	1
5.	Microsoft Office Professional Plus 2019	1

### **Notes to Prospective Bidders/compulsory submissions**

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Certified copy of B-BBEE Level Certificate
- Joint Venture agreement (where applicable)
- Company profile with traceable reference.
- All bidders are required to submit MBD 4 & 8 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from [www.anda.org.za/](http://www.anda.org.za/) [www.andm.gov.za.](http://www.andm.gov.za/) Failure to do so will result to disqualification.

**The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo Development Agency's Supply Chain Management policy.80/20 preference point system will be used as per the ANDA SCM policy.**

### **PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

**The proposals / quotations will be evaluated in two stages, namely:**

Stage 1 – Functionality

Stage 2 – Price and BBBEE Points

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	WEIGHT
<b>STAGE 1 OF EVALUATION - FUNCTIONALITY</b>	
Functionality	100
• Capacity and Expertise	50
• Previous Experience	50
<b>STAGE 2 OF EVALUATION – PRICE &amp; PREFERENTIAL POINTS</b>	
Price	80
B-BBEE Certificate	20
<b>TOTAL</b>	<b>100</b>

### **SUBMISSION OF QUOTATIONS**

The completed quotations must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 06/2018/2019 SUPPLY AND DELIVERY OF LAPTOP AND ACCESSORIES** and closing date. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency

not later than 12h00pm on the 18 June 2019. The submissions will NOT be opened in public. Emailed or faxed quotations will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

**BID ENQUIRIES**

SCM related enquiries should be directed to Ms Motheba Makhatha on 0394920011 or email: [makhatham@anda.org.za](mailto:makhatham@anda.org.za).

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Ms M. Bambeni  
Acting Chief Executive Officer