



**ALFRED NZO DISTRICT MUNICIPALITY
ADVERT
PROVIDING & INSTALLATION OF BIOMETRIC CONTROL FOR ANDM ICT OFFICE
ANDM/CPS-ICT/27/03/08/18**

Alfred Nzo District Municipality (ANDM) invites all suitable Professional Service Providers to submit the proposal for the following tender

Bid Notice Number	Project Name	Closing date
ANDM/CPS-ICT/27/03/08/18	Providing & Installation of Biometric Control for ANDM ICT Office	30 August 2018 at 10:00am

Documentation

The bid documents are available at a non-refundable cost of **R250.00** (VAT inclusive) Download Tender Document on our website www.andm.gov.za. All bidders are required to attach the proof of payment receipts on their document when submitting. To receive copies via email upon proof of payment at ANDM Bank Account, FNB Bank Cheque Account: **62024932974** (& please quote your company name as the reference), kindly send email to citav@andm.gov.za or mthwesia@andm.gov.za to obtain the tender document (& please make sure you attach proof of payment and state the project name of the document you are requesting).

SCOPE OF WORK

- The appointed service provider will be responsible for providing and installation of Biometric Access Control.
- Testing that the Biometric Access Control is working and do print reports.
- 1. **Notes to Prospective Bidders: Compulsory submissions (Failure to submit any of the following will result in disqualification)**
- 2. Received Responsive bids will be evaluated based on All bids submitted should remain valid for a period of 90 days after the bid closing date.
- 3. Valid SARS pin number confirmation certificate
- 4. Municipal clearance certificate certifying that no municipal rates and service charges owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located are in arrears for more than three months.

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5. Certified copies of BBBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor or a Sworn Affidavit.
6. **Copies of ID Documents and all submitted certificates must be certified**
7. The bid will be evaluated according to the preferential procurement model in the Preferential Procurement the bidders' attention is drawn to Form MBD6.1. **Failure to submit will result in zero points score for BBBEE status level**
8. Company profile with traceable references
9. Joint Venture agreement (where applicable).
10. Bids received after the published closing date will not be considered and will not be opened
11. Bidders are required to submit Proposed Project Team, their CV's and qualifications.
12. **All bidders should complete MBD 1, MBD 4, MBD 8, MBD9 and Ethics Commitment For Suppliers Of Alfred Nzo District Municipality**
13. **Assessment bidder form should be completed and stamped by previous employer and attached with tender submission**
14. All prospective service providers of goods and services and infrastructure procurement are to be registered on Central Database in order to business with all organs of state in the Republic of South Africa.

EVALUATION CRITEREA

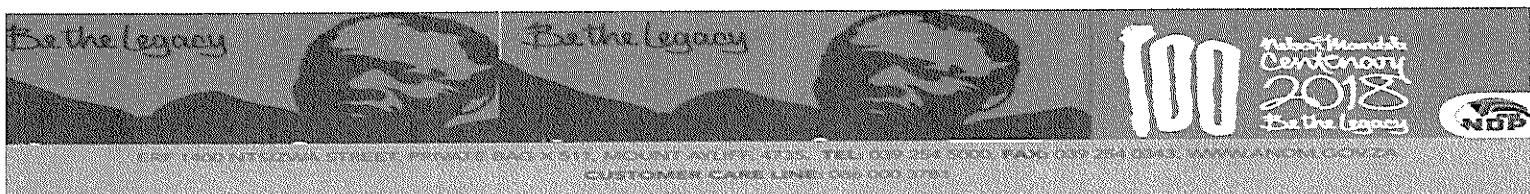
The bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo District Municipality's Supply Chain Management policy 80/20 preference point system will be used as per the ANDM SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2000 (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:-

In terms of this policy, the service provider will demonstrate a comprehensive understanding of the Indigent Policy. Proposals will be evaluated based in two stages:

- Stage 1- Functionality

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- Stage 2 – Price and BBEE Points

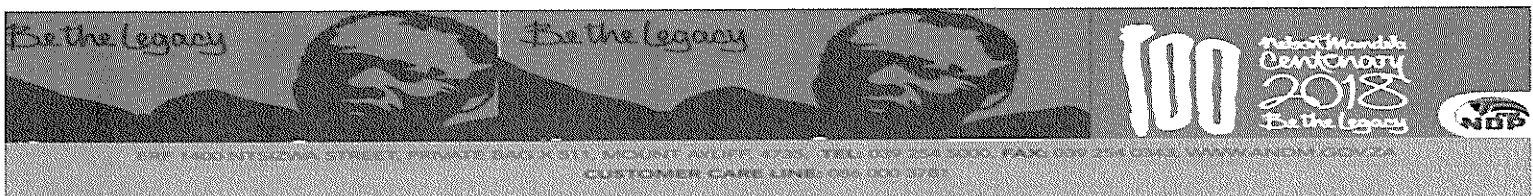
Only bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	Weight
STAGE 1 OF EVALUATION – FUNCTIONALITY	
Functionality	100
The Service Provider must have proven record in installation of Biometric Access Controls	50
Capacity and expertise to undertake the project	30
Certification related to Biometric Access Control	20
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	
BBEE POINTS	20
Price	80
TOTAL	100

BID CLOSING DATE

Completed bids in sealed envelopes endorsed “**ANDM/CPS-ICT/27/03/08/18**”, must be deposited in the bid box at Alfred Nzo District Municipality offices, Erf 1400, Ntsizwa Street, Mt Ayliff not **later than 10H00** on the **30 August 2018**, where bids will be opened in public shortly afterwards at ANDM Conference Centre. Bidders must take note that where a correction is made the bidder should append a signature. All bids should be completed in black ink and the use of a correction fluid is NOT permitted at all and will lead to disqualification. Bids completed in pencil will be disqualified. Late, incomplete, electronic, telegraphic, telexed, faxed bids will not be considered. The lowest or any proposal will not necessarily be accepted and Alfred Nzo District Municipality reserves the right to accept or not to accept any proposal either in whole or in part.

Handwritten signature



And any assistance in completing partly or full the proposal from ANDM Official or Councillor will result in disqualification of bid.

BID ENQUIRES: Enquiries should be directed to


- 1 Mr. X. Malunga on 039 254 5000/5028, email: malungax@andm.gov.za
- 2 Senior Demand Officer Mr .V.C. Cita on 039 254 5134 email: citav@andm.gov.za

Alfred Nzo district Municipality

Erf 1400 Ntsizwa Street.

Mount Ayliff

4735



MR Z H SIKHUNDLA

MUNICIPAL MANAGER