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**ALFRED NZO**  
DISTRICT MUNICIPALITY

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**ALFRED NZO DISTRICT MUNICIPALITY**

**ADVERT**

**PROVIDING AND INSTALLATION OF BIOMETRIC ACCESS CONTROL FOR ANDM ICT OFFICE**

**ANDM/CPS-ICT/115/08/05/18**

Alfred Nzo District Municipality (ANDM) is inviting all suitable interested Service Providers to submit bids for providing and installation of biometric access control for ANDM ICT office.

Bid Notice Number	Project Name	Closing Date
ANDM/CPS-ICT/115/08/05/18	Providing and installation of biometric access control for andm ict office	18/05/2018 @12h00

**1. SPECIFICATION**

ITEM NO.	DESCRIPTION	QUANTITY
1	<b>Biometric Access Control</b> <ul style="list-style-type: none"><li>• 3 million pixel camera; speaker; microphone; 1 USB and 1 RJ45 interface</li><li>• USA BioNano core algorithm platform</li><li>• Embedded WinCE 5.0 operating system</li><li>• Supports TCP/IP, RS232/485, USB Host, 2G TF card, optional WIFI</li><li>• <b>Anviz</b> new generation optical fingerprint reader</li><li>• Waterproof, dustproof, scratchproof, unbreakable and durable</li><li>• 10 number keys, 5 function keys, 6 user defined function keys, 4 status keys and 1 navigation key</li><li>• Multiple identification methods – fingerprint; card; fingerprint and card; ID and fingerprint; ID and password; card and password</li><li>• Customizable voice prompt and time-and-attendance status</li><li>• Displays user picture, personal and public message</li><li>• User can select language</li><li>• Facility for scheduling 30 bell times</li><li>• Standard RFID card reader, optional Mifare or HID card reader</li></ul>	1



	<ul style="list-style-type: none"> <li>• Optional SC021 or SC822 access controller</li> <li>• Fingerprint capacity – 3000 / 5000</li> <li>• Log capacity – greater than 5000</li> <li>• Supports realtime record download; online monitor; remote access control and server identification</li> </ul>	
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➤ **NB:**

- **Suppliers are expected to deliver within 14 days for any goods/services.**
- **Orders will be cancelled for suppliers who did not deliver within the expected time frame.**

### SCOPE OF WORK

- The appointed service provider will be responsible for providing and installation of Biometric Access Control
- Testing that the Biometric Access Control is working and do print reports.

### Notes to Prospective Bidders: Compulsory submissions (Failure to submit any of the following will result in disqualification)

- All bids submitted should remain valid for a period of 90 days after the bid closing date.
- Valid SARS pin number confirmation certificate
- Municipal clearance certificate certifying that no municipal rates and service charges owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located are in arrears for more than three months.
- Certified copies of BBBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor or a Sworn Affidavit.
- Certified copies of ID documents of members and Certified copies of original company registration documents
- The bid will be evaluated according to the preferential procurement model in the Preferential Procurement the bidders' attention is drawn to Form MBD6.1. **Failure to submit will result in zero points score for BBBEE status level**
- Company profile with traceable references
- Joint Venture agreement (where applicable).
- Bids received after the published closing date will not be considered and will not be opened



- All bidders should complete MBD 1, MBD 4, MBD 8 and MBD 9
- Assessment bidder form should be completed and stamped by previous employer and attached with tender submission.
- All prospective service providers of goods and services and infrastructure procurement are to be registered on Central Database in order to business with all organs of state in the Republic of South Africa.

The quotation bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo District Municipality's Supply Chain Management policy.80/20 preference point system will be used as per the ANDM SCM Policy.

## EVALUATION CRITERIA

### PREFERENTIAL PROCUREMENT POINTS WILL BE AWARDED AS FOLLOWS

A two stage bidding process will be utilized, proposals will be evaluated in the first stage of the bidding process and bidders who do not meet the pre-qualification criteria (Specification) will be disqualified.

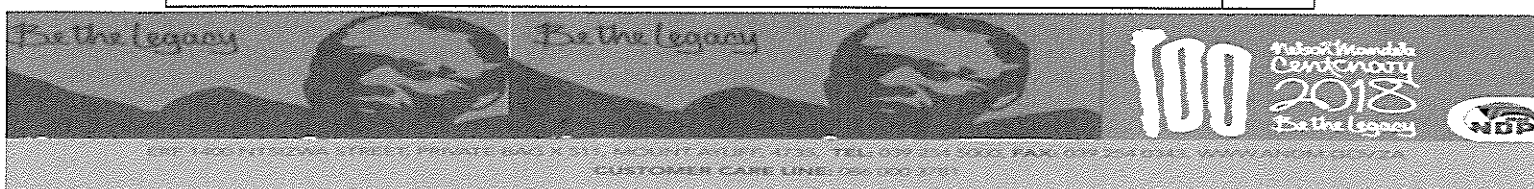
Following Compliance evaluation process, bids will be evaluated according to the following:

- Stage 1 - Technical or Functional Evaluation
- Stage 2 - BBBE and Financial Evaluation

Only bidder scored a minimum of 70 out of 100 points will be considered for a Stage 2 evaluations.

### Stage 1 – Technical or Functional Evaluation Criteria

ITEM	Weight
<b>STAGE 1 OF EVALUATION – FUNCTIONALITY</b>	
Functionality	100
The Service Provider must have proven record in installation of Biometric Access Controls	50
Capacity and expertise to undertake the work	30
Certification related to Biometric Access Control equipment installation	20
<b>STAGE 2 OF EVALUATION – PRICE &amp; PREFERENTIAL POINTS</b>	



• <b>BBBEE Points</b>	<b>20</b>
• <b>Price</b>	<b>80</b>
<b>Total</b>	<b>100</b>

**BID CLOSING DATE**

Completed quotation with supporting documents (and any supporting documents) must be placed in a sealed envelope. And clearly marked **“Providing and installation of biometric access control for ANDM ICT office”** and be deposited in the Municipal Tender Box at Alfred Nzo District Municipality (Reception area), Erf 1400 Ntsizwa Street, Mount Ayliff at **12:00, on 18 May 2018** where quotation bids will be **opened public** shortly afterwards at ANDM reception area. On that day all the received bids will be opened in public at ANDM reception area, quotation bids will be valid for 90 calendar days from this closing date. Late, incomplete, telegraphic, or facsimile quotation bids will not be considered. The council is not bound to accept the lowest or any quotation bid or to furnish reasons for its decisions. Quotation bid not submitted properly sealed and marked envelopes and/ or deposited in the tender box as prescribed in this notice on the date and time indicated will NOT be opened or considered. And any assistance in completing partly or full of bid from ANDM Official or Councilor will result in disqualification of bid.



**BID ENQUIRES**

Enquiries should be directed to Mr. X.Malunga on 039 254 5000 Ext 5028, email address: [ntlangulaz@andm.gov.za](mailto:ntlangulaz@andm.gov.za), and all SCM related enquiries to be directed to Mr. Z. Mani on 039 254 5000 Ext 5059, email address: [maniz@andm.gov.za/](mailto:maniz@andm.gov.za/)

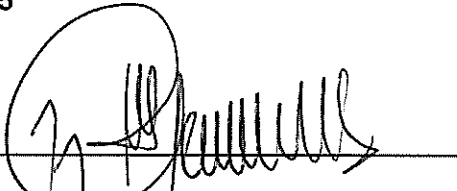
Mr A Mthwesi on 039 254 5134, email address [mthwesia@andm.gov.za](mailto:mthwesia@andm.gov.za)

**Alfred Nzo District Municipality**

**Erf 1400 Ntsizwa Street.**

**Mount Ayliff**

**4735**



**MR Z H SIKHUNDLA**

**MUNICIPAL MANAGER**