



ALFRED NZO
DISTRICT MUNICIPALITY

ALFRED NZO DISTRICT MUNICIPALITY
RE - ADVERT
ANDM WEBSITE HOSTING
BID NO.: ANDM/CPS-ICT/85/08/03/18

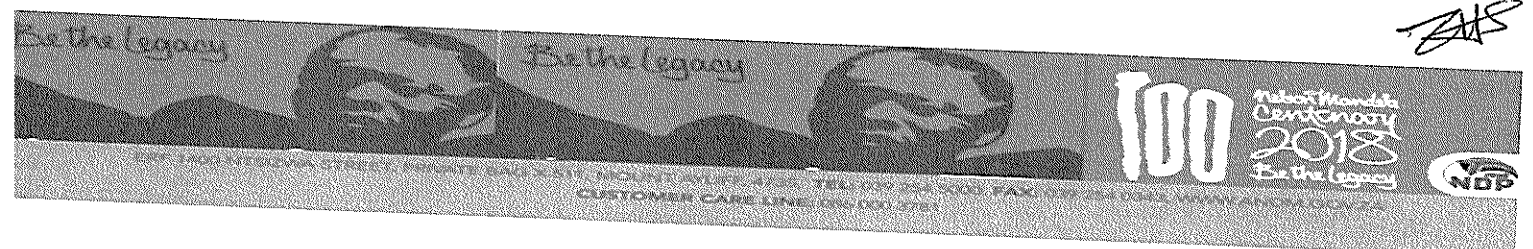
Alfred Nzo District Municipality (ANDM) is inviting all suitable Qualified and Experienced Professional Service Providers to submit bids for the ANDM Website Hosting.

1. DOCUMENTATION

The bid documents are available at a non-refundable cost of **R250.00** (VAT inclusive) per CD to be collected at the supply Chain Management Office, office No, G26, Erf 1400 Ntsizwa Street, Mount Ayliff, 4735. All bidders are required to attach the proof of payment receipts on their document when submitting.

To receive copies via email upon proof of payment at ANDM Bank Account, FNB Bank Cheque Account: **62024932974** (& please quote your company name as the reference), kindly send email to mthwesia@andm.gov.za to obtain the tender document (& please make sure you attach proof of payment and state the project name of the document you are requesting).

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2. SCOPE OF WORK

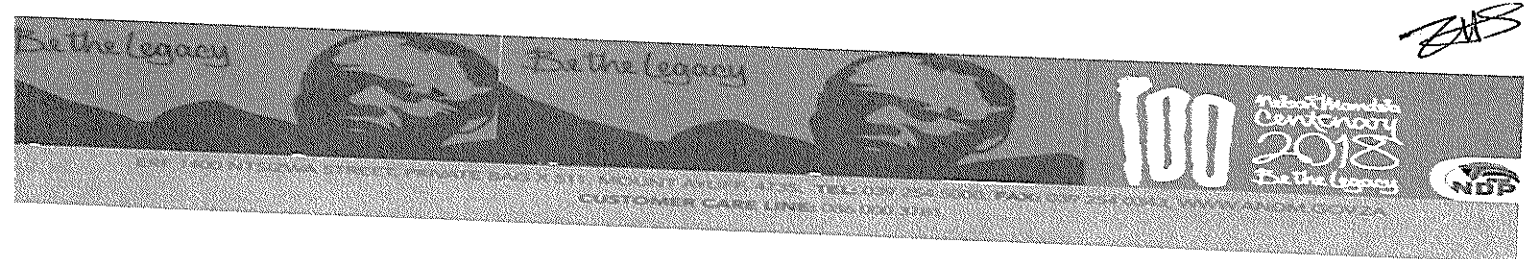
The appointed service provider will be responsible for providing and maintain all hardware, software and communication services needed for full functioning of the website including storage devices and telecommunication equipment necessary to ensure reliable services. The appointed service provider will be required to liaise with the company that is currently hosting the website for migration.

Notes to Prospective Bidders/compulsory submissions

- All bids submitted should remain valid for a period of 90 days after the bid closing date.
- Original Valid Tax Clearance Certificate.
- Municipal clearance certificate certifying that no municipal rates and service charges owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located are in arrears for more than three months.
- Certified Copy of BBBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor or Sworn affidavit
- **Copies of ID Documents and all submitted certificates must be certified**
- Company profile with traceable references.
- Bidders are required to submit Proposed Project Team, their CV's and proof of professional registration.
- **All bidders should complete MBD 1, MBD 4, MBD 8, MBD9 and Ethics Commitment For Suppliers Of Alfred Nzo District Municipality**
- **Assessment bidder form should be completed and stamped by previous employer and attached with tender submission.**
- must be completed in full Joint Venture agreement (Where applicable)
- , an failure to do so will result in disqualification.

Failure to supply all required and supplementary information will result in the tender being deemed non-responsive; and therefore the tender will not be considered for award.

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Evaluation Criteria

- The bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo District Municipality's Supply Chain Management policy 80/20 preference point system will be used as per the ANDM SCM policy.

Received Responsive bids will be evaluated based on the following criteria:

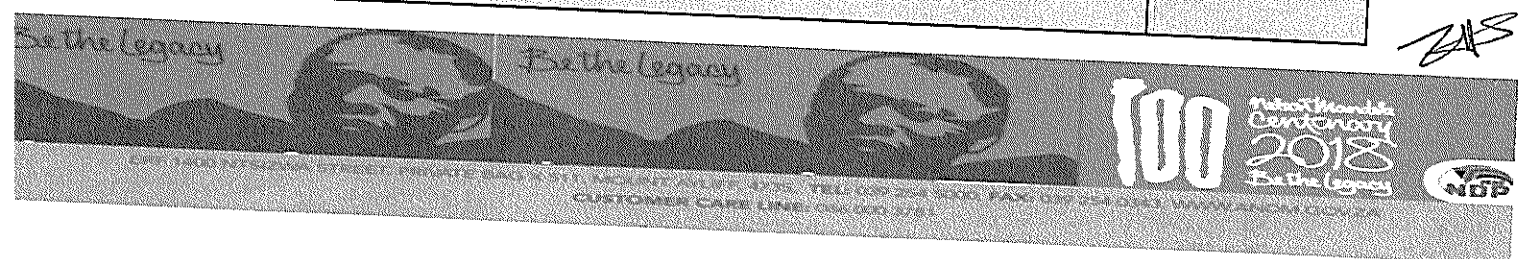
- Stage 1 – Functionality
- Stage 2 – Price and Preferential Points

Only bidder scored a minimum of 70 out of 100 points will be considered for a Stage 2 evaluations.

Stage 1 – Technical or Functional Evaluation Criteria

ITEM	Weight
STAGE 1 OF EVALUATION – FUNCTIONALITY	
Functionality	100
Previous Experience	60
Capacity and expertise to undertake the project	40
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	
BBBEE POINTS	20
Price	80
TOTAL	100

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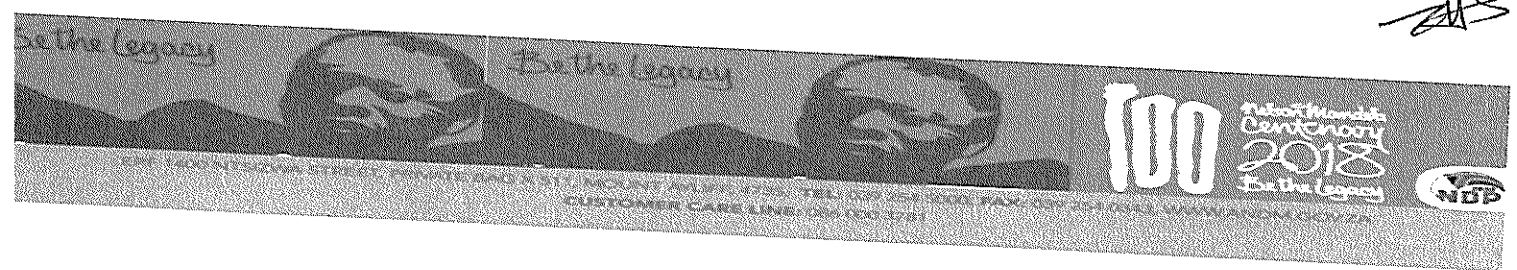


NB: A detail breakdown of functionality (stage 1 of evaluation criteria) is available on ANDM Website: www.andm.gov.za.

BID CLOSING DATE

Completed bids in sealed envelopes endorsed "ANDM/CPS-ICT/85/08/03/18, must be deposited in the bid box at Alfred Nzo District Municipality offices, Erf 1400, Ntsizwa Street, Mt Ayliff not **later than 10H00** on the **25 September 2018**, where bids will be opened in public shortly afterwards at ANDM Conference Centre. Bidders must take note that where a correction is made the bidder should append a signature. All bids should be completed in black ink and the use of a correction fluid is NOT permitted at all and will lead to disqualification. Bids completed in pencil will be disqualified. Late, incomplete, electronic, telegraphic, telexed, faxed bids will not be considered. The lowest or any proposal will not necessarily be accepted and Alfred Nzo District Municipality reserves the right to accept or not to accept any proposal either in whole or in part. And any assistance in completing partly or full the proposal from ANDM Official or Councillor will result in disqualification of bid.

Handwritten signature



BID ENQUIRES

Enquiries should be directed to Mr. X. Malunga on 039 254 5000 Ext 5022, email address: malungax@andm.gov.za, and all SCM related enquiries to be directed to Mr. V. Cita on 039 254 5000 Ext 5134, email address: citav@andm.gov.za

Alfred Nzo District Municipality

Erf 1400 Ntsizwa Street.

Mount Ayliff

4735



MR Z H SIKHUNDLA

MUNICIPAL MANAGER