

**ALFRED NZO DISTRICT MUNICIPALITY
ADVERT
IMPLEMENTATION OF THE ANDM RESIDENT FASHION DESIGNER PROGRAMME
ANDM/PED/47/23/08/18**

Alfred Nzo District Municipality (ANDM) invites all suitable Professional Service Providers to submit the proposal for the following tender

Bid Notice Number	Project Name	Compulsory Briefing	Closing date
ANDM/PED/47/23/08/18	Implementation of the ANDM Resident Fashion Designer Programme	10 September 2018 at 11:00am ANDM Conference Centre	25 September 2018 at 10:00am

Documentation

The bid documents are available at a non-refundable cost of **R250.00** (VAT inclusive) Download Tender Document on our website www.andm.gov.za. All bidders are required to attach the proof of payment receipts on their document when submitting. To receive copies via email upon proof of payment at ANDM Bank Account, FNB Bank Cheque Account: **62024932974** (& please quote your company name as the reference), kindly send email to citav@andm.gov.za or mthwesia@andm.gov.za to obtain the tender document (& please make sure you attach proof of payment and state the project name of the document you are requesting).


Compulsory briefing Meeting : A compulsory project clarification meeting will be held on **10 September 2018** and tenders are required to meet Alfred Nzo District Municipality officials at Alfred Nzo District Municipality Conference centre in Mount Ayliff at 11:00am.

SCOPE OF WORK

Tenders are invited from suitably qualified professional service providers to prepare and submit proposals on the implementation of the ANDM Resident Fashion Designer Programme.

The project proposal must contain the following:

- Clear planning process and methodology to be employed in implementing the programme
 - A clear indication of time lines for completion, budget and indication of the project team



- Composition of a technical Project Steering Committee (PSC) to provide an indication of recommended expertise to participate in PSC meetings
- A broader Project Steering Committee that will provide oversight, support and community involvement were necessary.

The Scope of work for the programme has been summarised in Table 1 below:

Table 1: ANDM RFD Programme Scope of Work – Computer Aided Design Programme

ACTIVITY	ESTIMATED DURATION ¹
1. Introductory pattern making training	5 days
2. Advanced pattern making training	5 days
3. Quality Assurance Technical Training in the following methods: <ul style="list-style-type: none"> • Tensile strength • Seam slippage • Light fastness • Tear strength • Color Fastness (perspiration, rubbing, washing etc.). • Fabric properties of knitted and woven 	5 days
4. Basic Patternmaking	5 days
5. Pattern grading	5 days
6. Basic garment making	5 days
7. Certification of beneficiaries participating in the programme	

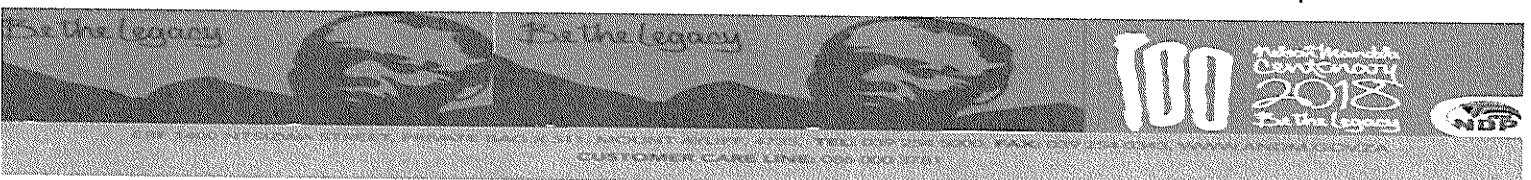
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- Clear project budget aligned to tasks or activities and deliverables of the project.
- Comprehensive company profile coupled with an indication of the proposed project team in terms of the activities to be undertaken by each project team member. Furthermore the proposal must indicate the contact person to be responsible for the project. In instance where a consortium will be established, the proposal must specify the name of other professionals who will form part of the consortium.
- Clear time frame for completion of the project, include breakdown indication of submission times for deliverables, duration of the deliverable review process and schedule of PSC meetings and other activities anticipated to take place during the duration of the project. It is recommended that the project process plan allows for a period of 2 weeks for the review of deliverable (final deadlines will be further discussed and agreed upon with the successful bidder).

1. **Notes to Prospective Bidders: Compulsory submissions (Failure to submit any of the following will result in disqualification)**

2. Received Responsive bids will be evaluated based on All bids submitted should remain valid for a period of 90 days after the bid closing date.
3. Valid SARS pin number confirmation certificate
4. Municipal clearance certificate certifying that no municipal rates and service charges owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located are in arrears for more than three months.
5. Certified copies of BBBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor or a Sworn Affidavit.
6. **Copies of ID Documents and all submitted certificates must be certified**
7. The bid will be evaluated according to the preferential procurement model in the Preferential Procurement the bidders' attention is drawn to Form MBD6.1. **Failure to submit will result in zero points score for BBBEE status level**
8. Company profile with traceable references
9. Joint Venture agreement (where applicable).
10. Bids received after the published closing date will not be considered and will not be opened

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11. Bidders are required to submit Proposed Project Team, their CV's and qualifications.
12. All bidders should complete MBD 1, MBD 4, MBD 8, MBD9 and Ethics Commitment For Suppliers Of Alfred Nzo District Municipality
13. Assessment bidder form should be completed and stamped by previous employer and attached with tender submission.
14. All prospective service providers of goods and services and infrastructure procurement are to be registered on Central Database in order to business with all organs of state in the Republic of South Africa.

EVALUATION CRITEREA

The bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo District Municipality's Supply Chain Management policy 80/20 preference point system will be used as per the ANDM SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2000 (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:-

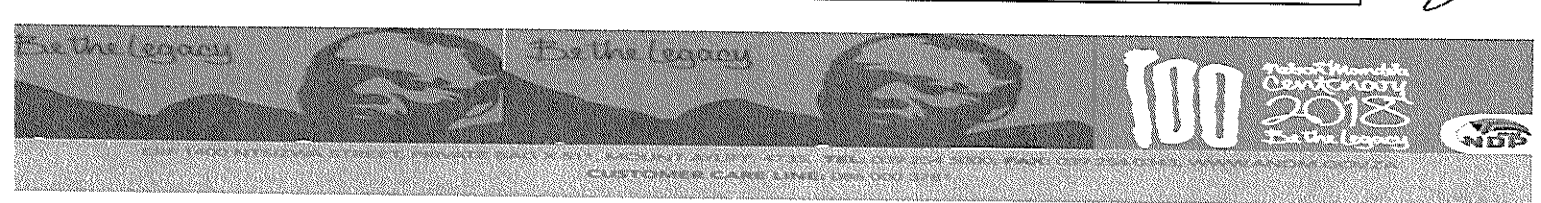
Proposals will be evaluated based in two stages:

- Stage 1- Functionality
- Stage 2 – Price and BBBEE Points

Only bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	Weight
STAGE 1 OF EVALUATION – FUNCTIONALITY	100
• Previous Experience	70
• Capacity and Expertise	30
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	100
BBBEE POINTS	20

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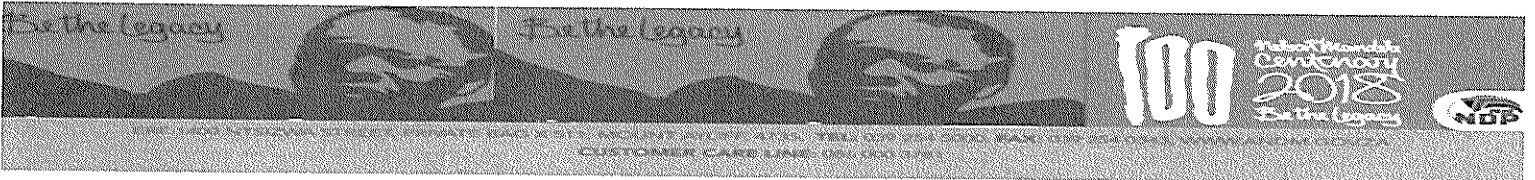


Price	80
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BID CLOSING DATE

Completed bids in sealed envelopes endorsed “**ANDM/PED/47/23/08/18**”, must be deposited in the bid box at Alfred Nzo District Municipality offices, Erf 1400, Ntsizwa Street, Mt Ayliff not **later than 10H00** on the **25 September 2018**, where bids will be opened in public shortly afterwards at ANDM Conference Centre. Bidders must take note that where a correction is made the bidder should append a signature. All bids should be completed in black ink and the use of a correction fluid is NOT permitted at all and will lead to disqualification. Bids completed in pencil will be disqualified. Late, incomplete, electronic, telegraphic, telexed, faxed bids will not be considered. The lowest or any proposal will not necessarily be accepted and Alfred Nzo District Municipality reserves the right to accept or not to accept any proposal either in whole or in part. And any assistance in completing partly or full the proposal from ANDM Official or Councillor will result in disqualification of bid.

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BID ENQUIRES: Enquiries should be directed to

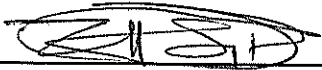
- 1 Ms. V. Honono on 039 254 5000, email: hononov@andm.gov.za
- 2 All SCM related enquiries to be directed to Mr. V. Cita on 039 254 5000 Ext 5134, email address: citav@andm.gov.za

Alfred Nzo district Municipality

Erf 1400 Ntsizwa Street.

Mount Ayliff

4735



MR Z H SIKHUNDLA

MUNICIPAL MANAGER