



**ALFRED NZO**  
DISTRICT MUNICIPALITY

**TERMS OF REFERENCE**

**PROJECT NO:**

**SUPPLY AND DELIVERY OF INTEGRATED SERVICES EQUIPMENT FOR  
THUSONG CENTRES**

**August 2018**

**Issued and Prepared by:  
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# **ALFRED NZO DISTRICT MUNICIPALITY SUPPLY AND DELIVERY OF INTEGRATED SERVICES EQUIPMENT TERMS OF REFERENCE**

## **1. BACKGROUND AND OVERVIEW OF THE PROJECT**

### **1.1. INTRODUCTION**

The Alfred Nzo District Municipality is home to 3 Thusong Centres. A fully functional centre in Nophoyi, A relatively completed centre in Thabachicha and one under construction in Nkantolo. The centres are meant to provide crucial community services such as Home Affairs and Social Development services for people in outlying areas and who cannot afford to visit their local towns. The centers are also used for other community activities such as meeting and sports tournaments therefore integrated services equipment is needed to assist when various activities are conducted in and around the centers .

## **2. PURPOSE OF THE PROJECT**

Supply and delivery of integrated services equipment for Nophoyi and Thabachicha Thusong Centers

**Delivery at ANDM offices, Ntsizwa Street, Mount Ayliff**

## **3. OBJECTIVES OF THE PROJECT**

- Provide outdoor protection for integrated services staff and personnel
- To provide with clear out door visibility of Thusong Services
- To provide multiple services and information sharing session in and around Thusong Services Centers.

## 6. CRITERIA FOR SELECTION

The proposals will be evaluated in one stage, namely:

- Stage 1- Price and BBBEE Points
- 

Only service providers that can demonstrate the required experience and skills relating to the execution of this project will be considered. The following criteria will be taken into account for the appointment of a successful service provider.

ITEM	Weight
<b>STAGE 2 OF EVALUATION – PRICE &amp; PREFERENTIAL POINTS</b>	<b>100</b>
<b>BBBEE POINTS</b>	<b>20</b>
<b>Price</b>	<b>80</b>
<b>TOTAL</b>	<b>100</b>

Upon request by the Employer, the Bidder undertakes to provide adequate documentation to fully justify his points claim. Failure to provide any justification shall result in the tender being rejected. The Employer may evaluate the justification documentation independently and shall in such cases, in his evaluation of the tender, determine, at his sole discretion, the quality points applicable.

## 7. PROJECT SCOPE OF WORK

Alfred Nzo District Municipality Thusong Services centre section has embarked on a project to procure integrated services equipment for Nophoyi and Thabachicha Thusong centres. The scope of the work is as follows:

**NB: For more details on branding specification, service providers to contact Thusong Unit**

**Mr M Dyarvane**

**ANDM Offices**

**Ntsizwa Street**

**Mount Ayliff**

**039 254 5000**

<b>Integrated Services Equipment</b>	
<i>Description</i>	<i>Quantity</i>
<b>NB: BRANDING: Thusong Logo and ANDM Logo</b>	
5. Gazebos, white and branded on all 4 sides. (3x3 m and have 3 side covers / flaps)	10
6. Durable plastic foldable tables with a carrier handle (1.2m)	10
7. Foldable chairs, with carrier, branded (camp chairs) (Yellow or Orange or Blue or Green (Sturdy steel frame, support weight of up to 120kg's)	20
8. Table cloths, white and branded (3x1.5m)	10

M. Dymare  
**REQUISITION OFFICER**

[Signature]  
**SIGNATURE**

*Approved/Not Approved*

L. MALELEMBANA  
**MANAGER TSC**

[Signature]  
**SIGNATURE**

*Approved / not approved*

ZH SIKHUNDGA  
**MUNICIPAL MANAGER**

[Signature]  
**SIGNATURE**