



ALFRED NZO
DISTRICT MUNICIPALITY

TERMS OF REFERENCE
FOR
NTABANKULU SPRING REHABILITATION PROJECT

1. INTRODUCTION

The Directorate of Infrastructure Development and Municipal Services (IDMS) in Alfred Nzo District Municipality (ANDM) is facilitating the implementation of Springs rehabilitation in Ntabankulu Local Municipality as mandated by Section 24 of South African Constitution which specifically puts environmental rights into the context of human health, stating "Everyone has the right to an environment that is not harmful to their health or well-being;" As well as recognizing the rights of future generations in the context of sustainable development by stating the importance of environmental protection, for the benefit of present and future generations. There are also measures that are put in place through legislation and strategies that prevent pollution and ecological degradation to promote conservation and secure ecologically sustainable development and use of natural resources while promoting justifiable economic and social development.

2. PROJECT DESCRIPTION

2.1. Location.

A successful Service provider will have to assist ANDM in establishing a spring rehabilitation project in Mbangweni area under Ntabankulu Local Municipality. This is a catchment that provides water for almost to all nearby villages under the Ntabankulu Town.

2.2. Aims and Objectives.

Due to the overwhelming, continuous spread of alien invasive plants and the adverse drought conditions that the country is faced with, there is enormous pressure in water resources. The sources of water dry up and pose serious water shortages in communities. This is the rationale why natural resources along ecological rich areas in Alfred Nzo District Municipality jurisdiction are vulnerable and under threat of becoming extinct.

It is therefore important for Alfred Nzo DM to develop and initiate comprehensive measures to protect, manage and optimize the environment particularly water resource due to its mandate as a Water Service Authority. To commence with initiatives of such nature, the program of Spring Rehabilitation under Climate Change Mitigation has been subjected to municipal planning processes and appears in the ANDM Integrated Development Plan and is based on the process as required by the Municipal System Act, No 32 of 2000, National Water Act, No 36 of 1998 and National Environment Management Act No 107 of 1998.

3. SCOPE OF WORK

A successful Service provider will have to assist ANDM with establishment of spring rehabilitation program in Ntabankulu Local Municipality (Mbangweni area). The

project time frame is four (04) months from the date of appointment of the service provider and extra two (02) months after the completion of the project. Generally the project is six (06) months including the liability phase. Appointed service provider is expected to ensure smooth running and monitoring of project and ensure that activities are in line with the relevant environmental legislations. In this spring rehabilitation program, the service provider is expected to cover the following but not limited to:

- Capacitate local people in protecting their natural resources (wetlands, water, flora and fauna and catchment in general)
- Enable the local residents to play part in improving their quality of life economically, culturally, spiritually through sustainable environmental management practices.
- Capacitate local residents to become stewards of their water resources by empowering them with skills to protect and rehabilitate natural springs for the betterment of their lives.
- Empower rural communities in making their own decisions about wise use of water resources including wetlands.
- Educate communities on the importance of clearing alien invasive plants in their catchments.
- Ensure that communities understand the tips for water conservation.
- Raise awareness on waterborne related diseases.

4. PROJECT MANAGEMENT

In case where the appointed service provider requires other consultants or sub-contractors, the appointed service provider will take full responsibility of the work done by sub-contractors. The project timeframe for implementation is four months excluding the planning and appointment of service providers that will assist ANDM in implementing the project.

4.1. Roles and Responsibilities/ Obligations

- The District Municipality (Alfred Nzo) shall oversee and give guidance on matters concerning targeted areas for rehabilitation within its jurisdiction following the Ecosystem based adaptation (EbA) approach.
- The District Municipality (Alfred Nzo) shall also be responsible for program monitoring and ensure smooth running of the project on a daily basis.
- ANDM shall ensure capacity building activities are in place in relation to the project.

5. STAKEHOLDERS CONSULTATION

Through consultation between the service provider and the District Municipality, the service provider will provide technical guidance, while municipality of ANDM will be responsible for undertaking the stakeholder consultation with traditional and elected authorities. Project beneficiaries will be provided to ANDM by the community leaders, thus ANDM and service provider will not undertake the process of recruiting project beneficiaries but rather give the guidance in terms of the required skills, target group etc.

6. EDUCATION AND CAPACITY BUILDING

The appointed service provider will be required to transfer skills and share knowledge on this nature of exercise with ANDM officials and importantly with project beneficiaries and community of Mbangweni at large.

7. REPORTING MECHANISM

It is expected that regular progress reports be presented to the ANDM. Appointed service provider is expected to submit monthly progress reports to ANDM for the duration of six months, thus including after care period of two months. The service provider is also expected to prepare a close-out report with recommendations to the municipality.

8. CRITERIA FOR SELECTION

In terms of this policy, the project will follow a 7 day quotation tender process of 80/20.

In addition, the following criteria will be considered:

Proposals will be evaluated based on the following criteria (100)

ITEM	Weight
STAGE 1 OF EVALUATION – FUNCTIONALITY	
Functionality	100
• Qualification	25
• Methodology	60
• Experience	15
STAGE 2 OF EVALUATION-PRICE & PREFERENTIAL POINTS	
BBBEE POINTS	20
Price	80
TOTAL	100

Functionality	Weight
QUALIFICATION	25
A service provider must have either of the following qualifications: ❖ Environmental Science/Management or Conservation or any Natural Science formal qualification. (proof of qualifications to be attached)	25
METHODOLOGY	60
❖ Explain Procedures on undertaking stakeholder engagement and selection of project beneficiaries.	10
❖ Explain Procedure on spring rehabilitation using the Ecosystem Based Adaptation approach	25
❖ Knowledge of relevant legislation governing Climate Change Work.	10
❖ Explain Procedure on undertaking awareness raising program for climate change, water conservation and catchment management.	15
EXPERIENCE	15
❖ Service provider who has undertaken Springs Rehabilitation work for three (3) times and more, maximum of 15 points may be awarded.	15
❖ Service provider who has undertaken Springs Rehabilitation work for two (2) to three (3) times, maximum of 10 points may be awarded.	10
❖ Service provider who has undertaken Springs Rehabilitation work for one (1) to two (2) times, maximum of 05 points may be awarded.	05

Bidders scored less than 70% of points allocated for functionality will not be considered further for price.

For any queries regarding these terms of reference, feel free to contact Mr. Z. Mbuyana at telephone number 039-254-5073/5089 during normal office hours.

**Alfred Nzo district Municipality
Erf 1400 Ntsizwa Street
Mount Ayliff
4735**



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**Recommended/Not Recommended
WSA Manager: Mr. L. Mdutyana**



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**Approved/Not Approved
Municipal Manager: Z.H. Sikhundla**