



ALFRED NZO
DISTRICT MUNICIPALITY

**TERMS OF REFERENCE
DEMOLITION OF WALLS AND REMOVAL OF RUBBLE
2021/22 FINANCIAL YEAR**

Issued and Prepared by:
Alfred Nzo District Municipality
ERF 1400 Ntsizwa Street
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5735

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1. BACKGROUND AND OVERVIEW OF THE PROJECT

1.1 INTRODUCTION

Alfred Nzo district has been experiencing a shortage of office space. Finance offices are working at more than their capacity and some officials find themselves having to work in no so good conditions. The Municipality needs to create working stations for some of these finance staff and needs a service provider to demolish the existing partitions, remove existing floor tiles and carpets. The service provider will be required to also remove and dispose all the rubble and leave the space clean.

1.2 OVERALL AND SPECIFIC OBJECTIVES OF THE PROJECT

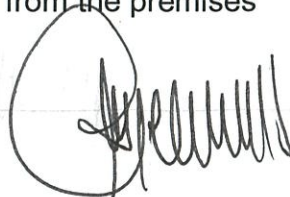
1.2.1 Overall objective

The objective of the project is to clean the offices that were previously rented by FNB and get them ready for the partitioning.

2. SCOPE & EXTENT OF WORK

Bids / Quotations are invited from suitably qualified service providers to prepare and submit quotations to undertake the removal of walls and disposal of rubble.

- Demolish and removal of the existing partitioning
- Opening of walls for new entrance door
- Removal of walls and roof in the vault
- Removal of all existing floor tiles and carpets
- Removal of all existing built in desks, safes in the teller room
- Removal and disposal of all the rubble from the premises

A handwritten signature in black ink, consisting of a large, stylized initial 'O' followed by several vertical strokes, located at the bottom right of the page.

7. SUBMISSION OF BIDS

Proposals must be placed in a sealed envelope and clearly marked:

“DEMOLITION OF WALLS AND REMOVAL OF RUBBLE” and placed in the Bid box in the Alfred Nzo District Municipality not later than 10H00 on the _____

8. EVALUATION CRITERIA

Evaluation criteria of the Bids;

The bids will be evaluated in two stages, namely:

- Stage 1- Functionality
- Stage 2- Price and BBBEE Points

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

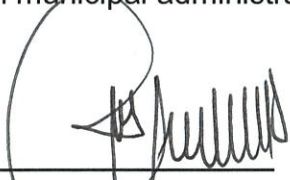
ITEM	Weight
STAGE 1 OF EVALUATION – FUNCTIONALITY	100
• Previous Experience	70
• Capacity and Expertise	30
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	100
BBBEE POINTS	20
Price	80

Previous Company Experience	
Note: The scoring in this section is not cumulative	
Traceable record for successful completion of a minimum of 02 construction projects, each amounting to R50 000 and above	70
Traceable record for successful completion of a minimum of 01 construction project amounting to R50 000 and above	50
Traceable record for successful completion of a minimum of 01 construction project amounting to less than R50 000	30

Supply Chain Management contact Mr V. Cita for SCM related queries at telephone number 039-254-5134 during office hours.

Alfred Nzo district Municipality
Erf 1400 Ntsizwa Street
Mount Ayliff
4735

Yours in municipal administration,



MRS UP MAHLASELA
CHIEF FINANCIAL OFFICER

Approved/Not Approved



Mr. L. Mduyana
BSC Chairperson

Comments by Chairperson:

Approved - Demolition of walls & removal of rubble.
